



THE SCHOOL DISTRICT OF  
PALM BEACH COUNTY, FLORIDA

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December 17, 2012  
Bulletin # P-14472-SLE/SIS

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Action By:  
Various Dates

**TO:** All Principals

**FROM:** Janis Andrews, Ed.D., Chief Academic Officer 

**SUBJECT: FIRST AID, CARDIOPULMONARY RESUSCITATION, AND AUTOMATED EXTERNAL DEFIBRILLATOR TRAINING COURSES FOR STUDENT HEALTH CARE PROVIDERS**

The School District requires that each school has a minimum of two staff members trained in First Aid (FA), Cardiopulmonary Resuscitation (CPR), and the use of Automated External Defibrillators (AEDs) in the event of a student emergency (reference School Board Policy 5.323). Individuals required to obtain this training are the designated staff attending to the students in the health room when the school nurse is not available, the AED Site Coordinator, and/or AED Site Emergency Response Team Members.

The Department of Student Intervention Services has scheduled training sessions to facilitate this policy. Spring 2013 training will be provided by Life Safety Solutions, which follows American Heart Association standards. Unfortunately, Saturday training is not an option for this course. **FA/CPR/AED Training will be held at the Fulton Holland Educational Services Center, Thurber C & D, from 8:30 AM - 3:30 PM on the following dates:**

Thursday	January 10, 2013
Thursday	January 24, 2013
Thursday	February 7, 2013
Tuesday	May 7, 2013
Thursday	May 23, 2013
Thursday	June 6, 2013

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The School District of Palm Beach County – Rated “A” by the Florida Department of Education 2005 - 2012  
“Home of Florida's first LEED Gold Certified School”  
[www.palmbeachschools.org](http://www.palmbeachschools.org)

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**#P-14472-SLE/SIS FIRST AID, CARDIOPULMONARY RESUSCITATION, AND AUTOMATED EXTERNAL DEFIBRILLATOR TRAINING COURSES FOR STUDENT HEALTH CARE PROVIDERS**

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Staff Development points will be awarded to participants who successfully complete the course. Certification will be valid for a two-year period. Participants are reminded to dress appropriately since course activities include demonstrations of some techniques that are performed on the floor. Participation in the scheduled courses for Spring 2013 is restricted to two persons per school if classes are full. Reservations must be received at least three days before the course date in order to ensure appropriate instructor coverage. In an effort to control cost, cancellations must also be made at least two days before the course date.

Principals are advised to have the designated staff members in need of training reserve a space through TrainU. The TrainU link is located on the School District Website under "Employees" and "Professional Development". Registration for the preferred training date can be accessed under "Health Services" in the training catalog. A confirmation email will be sent to the staff member. Any substitutions or cancellations are the responsibility of the school center and should be done through the TrainU registration process.

Please note that this training is NOT for coaches or afterschool school personnel as these departments coordinate their own training.

EWG/JA/JL/EVA/CB:dh

Approved: \_\_\_\_\_



E. Wayne Gent, Superintendent